

Indiana Injury Prevention Advisory Council/
Indiana Trauma Taskforce Injury Prevention Subcommittee
August 7, 2009
2pm - 4 pm

Indiana State Department of Health, Rice Auditorium

Call in Number: 1-866-899-5399

Passcode: *5791456* (the star* key must be pressed before and after your number)

Present: Dawn Daniels, Mary Raley, Gene Reiss, Dawn Sullivan-Wright, Joan Duwve, Tracie Pettit, Susan Perkins, Donna Myers, Jodi Hackworth, Wendy St. John

Special Guest: Tom Berger

Conference Call-in: Vicki Stuffle, Barbara Cole

Item	Discussion	Decision/Conclusion	Action Needed
Welcome and Brief Introductions			
Review of minutes	Review of minutes from May 14, 2009 meeting	Correction to May 14 Minutes: Donna Myers noted that the minutes from May 14 were incorrect. It was Tammy Chad who had agreed to set up demonstrations for computer options for the meeting, not herself. The minutes were corrected. After the correction, a motion was made to accept the minutes by Wendy St. John and seconded by Susan Perkins. The corrected minutes were approved.	Corrected minutes for May 14 will be sent out to the taskforce.
Communication: Dawn Sullivan Wright from CHN	Thomas Berger from Community Health Network came to the meeting to demonstrate "Meeting	The group decided that this would be a good option for those who couldn't attend in person.	Dawn Daniels and Mary will get a distribution list to Dawn Sullivan-Wright so

	<p>Place”. This is a potential option for the group to enhance our meetings for those who aren’t able to come to the meeting in person. With this option, a computer with Adobe Flash and a telephone are needed. “Invitations” to the meeting will be sent to group that will also appear on Outlook calendars. To attend the meeting, we will click on the meeting link as well as call into the toll free number. You will need to disable your pop-up blocker on the computer. This will enable us to instant message, ask questions, hear the meeting and see presentations in real time. Dawn Sullivan-Wright and Tom Berger are willing to send out the invitations and “host” the IT mechanics of the meeting. We can also record the meeting for those who would prefer to hear the meeting.</p>		that invitations could be sent to the next meeting.
Injury Prevention Training	<p>The Dates for first training are tentatively set for Monday and Tuesday, September 28, 2009 10AM to 6PM and September 29, 2009</p>		Registration forms will be sent out by the end of August.

	<p>8AM to 4 PM.</p> <p>Second training will be Tuesday and Wednesday, October 13 and 14, 2009, Same times. The course will be free and will be held at Riley in Indianapolis. CEU's will be given.</p>		
E-coding Project: NHTSA Funding	<p>Dawn Daniels updated group that NHTSA had funded the project to improve e-coding. More information will be presented at a later date.</p>		<p>More information at a later date.</p>
Gap analysis of Data	<p>Jodi Hackworth and Dawn Daniels presented the “completed”portion of the gap analysis for Wisquars (Jodi) and NEISS (Dawn) as well as demonstrated the use of the data.</p>	<p>The group divided up those databases with websites to complete. (See attached gap analysis).</p>	<p>Sections should be completed by November 6 and e-mailed to Dawn Daniels so that they can be compiled. Those members of the taskforce who haven't yet chosen databases are invited to do so. Please e-mail Dawn your choices (dmdaniels@clarian.org)</p>
Meeting Times	<p>Discussion of whether it will work to hold meetings at this time, given the diversity of the group.</p>	<p>The group will meet quarterly in March, June, September, and November of each year. This will avoid the worst months of weather for those driving long distances as well as miss the holiday time in December. Meeting Friday afternoon after the Trauma</p>	<p>A survey, via Survey Monkey, will be sent out to the group to pick a “permanent” meeting time for the group. Once those times have been</p>

		Taskforce did not work for many people. The group discussed going back to the 3 rd Thursday of the month. It was decided that we would send out a survey, via Survey Monkey, to elicit options from the group. Wendy St. John agreed to develop the survey.	determined, the time will be sent to the entire group.

PLEASE NOTE: In an effort to be environmentally and fiscally responsible, we will be utilizing electronic copies as much as possible. We will only be providing a few copies of the agenda and minutes at each meeting. Please bring any “paper” copies of attachments/reports/etc with you to the meeting.